

TERMS OF REFERENCE FOR EEA AND NORWAY GRANTS' NETWORK – CHILDREN AND ADOLESCENT HEALTH

DRAFT 21 NOVEMBER 2019

1. BACKGROUND

The Norwegian Directorate of Health and the Norwegian Institute of Public Health have the role as Donor Programme Partner in Poland, Romania, Estonia, the Czech Republic and Lithuania.

The network is an attempt to establish a multilateral capacity building arena as an addendum and possibly a replacement for some of the bilateral activities in the health programs and health related projects under the EEA and Norway grants.

Experiences from the last programme period (2009-2014) show that Norwegian organizations with specific expertise are contacted for exchange of competence from organizations in multiple recipient countries.

The Financial Mechanism Office prepared an overview over all relevant projects in the 2014-2021 mechanism. This overview showed an overlap of topics, particularly on children's and adolescents' health.

For that reason, it could be useful to build a network in order to contribute to sharing across countries, as well as to strengthen bilateral relations with the donor countries.

2. OBJECTIVES

We will aim to:

- Keep health on the agenda for the next funding period of the EEA and Norway grants by demonstrating the significant impact of public health on the society and on sustainable growth.
- Enable the exchange of experiences, challenges and lessons learnt between all relevant programme areas working with the topic of choice and between countries.
- Build capacity in selected thematic areas, as well as capacity in project management, implementation, dissemination etc.
- Facilitate and strengthen new cross-country partnerships
- Contribute to sustainable and effective programme implementation

3. FORMAT AND OUTPUT

- The network meetings should be interactive and build on active participation – participants are encouraged to contribute – by giving prepared presentation and in the discussions.
- The countries (Program Operators) appoint relevant participants to the meetings.

- The Donor Program Partners appoint or invite relevant experts to the meetings
- Ideally, network meetings should be organized biannually rotating between the countries, supplemented by webinars in specific cases
- The topics of the network meetings should be relevant for the day-to-day work within the projects and contain of exchange of knowledge and experience; both in thematic areas (like mental health among adolescents, treatment and preventive measures) and technical issues (like implementation, dissemination and project management).
- The organizing country will decide on the topic of the meeting
- The participating countries are free to open up the meeting to external participants interested in the selected topic of the meeting, but some time should be allocated to the network only
- The DPPs will support the organizing country in the planning of the meeting
- A short report should be prepared from each network meeting.

4. MAIN ACTIVITIES

The network will meet on a regular basis. The organizing country and the DPP will agree on the topic for the meeting.

Preliminary plan for network meetings 2019 – 2023 (in alphabetical order):

Responsible for network meeting	2019	Spring 2020	Fall 2020	Spring 2021	Fall 2021	Spring 2022	Fall 2022	Spring 2023	Fall 2023
<i>The Czech Republic</i>									
<i>Estonia</i>									
<i>Lithuania</i>									
<i>Malta</i>									
<i>Norway</i>	X								
<i>Poland</i>									
<i>Romania</i>									

5. ORGANIZATION AND ROLES

- The network should be accessible for programme operators (PO), project promoters (PP), national focal points (NFP), other beneficiary countries' representatives, donor programme partners (DPP), donor project partners (dpp), other countries' representatives and representatives from the financial mechanism office (FMO). The organizing country is free to open up the meeting for all other interested parties.
- The POs and PPs and their partners in donor countries should contribute with experiences from previous and present programme implementation.
- The Norwegian Directorate of Health and the Norwegian Institute of Public Health will take part in the planning of the network meetings and support the organizing country in identifying relevant experts.
- In order to secure sustainability and continuity, the network should have a core group of participants representing each of the participating countries. The countries are free to appoint members of this group.

Members (core group) of the network: (to be filled in by the countries)

Norway

Janne Strandrud, Norwegian Directorate of Health
Pernille V. Dehli, Norwegian Directorate of Health
Solfrid Johansen, Norwegian Institute of Public Health
Marianne Bergsaker, Norwegian Institute of Public Health

The Czech Republic

Poland

Romania

Estonia

Lithuania

Malta

6. COMMUNICATION

- Between network meetings, all communication will be via e-mail between members of the core group.
- Members of the core group is responsible for the distribution of information received to relevant stakeholders in their respective countries.
- All information related to the network will be published on the following web-pages:

<https://www.helsedirektoratet.no/tema/sosial-ulikhet-i-helse/eos-midlene-stotter-helseprosjekter-i-europa>
og <https://www.fhi.no/en/qk/international/eea-grants/>

- The countries are encouraged to publish the network activities on their programme web pages